COMMUNICATORS FORUM
Board Meeting
August 17, 2004
118 Pattee Hall

Membership: 243 (as of 9/7/04)

Present: Kristeen Bullwinkle, Connie Burkhart, Ross Janssen, Deb McKinley, Jessica Mooney, Alan Olson, Adam Pagel, Nicole Pilman, Jennifer Schulz

Minutes
Deb made a motion to approve the minutes, which was seconded by Kristeen. The minutes were approved as submitted.

Treasurer’s Report
Nicole distributed copies of the June and July budget reports. She noted that she has added the new checking account to the reports. Nicole stated that we won’t do formal budgeting this year; we will use last year’s numbers. Additional funds can be requested from the board if necessary. A request was made to make the “hidden” board web page visible again. Too many people were forgetting how to find it!

Action & Discussion Items

Meeting Schedule: It was agreed to continue to hold our meetings on the second Tuesday of the month. A sign-up sheet was distributed to seek volunteers to host the meetings. Hosts are asked to reserve a room and provide simple refreshments, which will be reimbursed by the Forum. Several board members did not know they could be reimbursed for the refreshments. The average spent is $8 for refreshments.

Awards chair vacancy: The position is still vacant. Melanie Clarke (last year’s big winner) declined saying she’d rather be on the conference committee. A suggestion was made to have University Relations take over the awards. Another suggestion was to hold the competition only every other year. These two suggestions should be a discussion item in the future. Connie will send email to the members seeking a volunteer for the awards chair.

Brainstorming on an annual theme: The board brainstormed ideas for a theme for the year. Some of the main ideas suggested include: U initiatives/values, promote/represent the U, Mission impossible, developing skills, teach an old dog new tricks, taking advantage of the good things at the U/leveraging. We narrowed the list to: give your old tricks a new poodle (you had to be there!), bag of tricks, poodle mascot, and tricks of the trade. We will continue the discussion via email since no one from the Program Committee was present.

Committee Reports

Program:
- The Program Committee has lined up Rosie Barry or one of her program’s career consultants for the September event. Pat briefed Adam on his committee’s responsibilities and is currently waiting for a time, date, location, etc. from him and his committee. The program committee will! be meeting, hopefully, within a few weeks to plan a majority of this year’s other programs and get a timeline
together. Finally, Pat and Santiago are hoping that board members can give them their preferences for upcoming programs.

*Adjourn:* Jessica made a motion to adjourn. Ross seconded the motion, which was approved.

**Next Meeting:**
Tuesday, September 14, 2004
3-4:30 p.m.
118 Pattee Hall (Connie)

Respectfully submitted by Jennifer Schulz, recorder